**REGIONAL MEMO TO PRINCIPALS**

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**DOC** **DOC10/138695**

Attention: Secondary Principals and *School To Work* Coordinators

**REGIONAL MEMO TO PRINCIPALS**

**WESTERN SYDNEY REGION SCHOOL-TO-WORK PROGRAM**

FUNDING APPLICATION OUTLINE FOR SCHOOL

INITIATIVES IN 2011

The 2010/11 strategic direction for the Western Sydney Region *School-to-Work* program identifies the need for schools to address *School-to-Work* program key result areas in alignment with the Office of Schools Priority areas. Funding allocation will also reflect the new direction.

School teams will be asked to submit a costing proposal around the projects they are considering for 2011. Not all projects may be fully funded. The amount of funding available will be dependent on the number of applications received.

In 2011 the region will, where possible, link schools for delivery of certain programs ie; boys and girls career seminars. This has previously occurred with RAVE. The region will also support professional learning focussed on *School-to-Work* across the Office of Schools priority areas.

*School-to-Work* funds will be distributed as a ‘tied grant’. Funds are not available

for:-

* Capital works
* Purchase of mobile phones, TV equipment or computer hardware
* To replace school allocated operational funds for careers advisers or other staff or faculties
* OH&S Courses delivered by private providers.
* ICT workstations.

Expenditure accountability will be required towards the end of 2011.

Please complete the following Funding Applications form. Applications should be emailed to Vicki Clark [vicki.clark@det.nsw.edu.au](mailto:vicki.clark@det.nsw.edu.au):. by **26 November 2010. (*Please note late applications will not be accepted*.)**

Applications will be reviewed by the *School to Work* Regional Team during early December. At the conclusion of this allocation process schools will receive funding notification. Regional grant procedures will be followed and *School-to-Work* funds will be in schools by the beginning of the 2011 school year.

If you have any questions regarding this funding application process please contact a member of the regional Vocational Education and Training team.

**Brett Harper**

**Rel. School Education Director, Minchinbury**

**13 September 2010**

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**WESTERN SYDNEY REGION: SCHOOL-TO-WORK PROGRAM**

FUNDING APPLICATION OUTLINE FOR SCHOOL

INITIATIVES IN 2011

Please complete the proposed project budget application and return to Vicki Clark [vicki.clark@det.nsw.edu.au](mailto:vicki.clark@det.nsw.edu.au) by **COB 26th November 2010***. (Please note late applications will not be accepted.)*

A separate funding application is required for each proposed project. More than one application per school is acceptable. Please be aware that not all projects may be fully funded

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| **School:** | | | | | | | | | | | | | | | | | | |
| **Telephone Number:** | | | | | | **Fax Number:** | | | | | | | | | | | | |
| **Name of STW Coordinator:** | | | | | | | | | | | | | | | | | | |
| **STW Coordinator’s email:** | | | | | | | | | | | | | | | | | | |
| **Project Team Members:** | | | | | | | | | | | **No of staff involved:** | | | | | | |  |
| **Name:** | | | | | | | | | **Position:** | | | | | | | | | |
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| **School Initiative / Project:** | | | | | | | | | | | | | | | | | | |
| **Targeted Student Year Group/s:** please circle | | 9 | | 10 | | | | 11 | | | | 12 | | | | | Other \_\_\_\_\_\_\_ | |
| **Office of Schools priority area this *School To Work* project will address for your school:** Please circle | | | | | | | | | | | | | | | | | | |
| Aboriginal Education & Training | Connected Learning | | | | Literacy & Numeracy | | | | | Student Engagement and Retention | | | | | | Teacher Quality | | |
| ***School To Work* key result area to be addressed:** Please circle | | | | | | | | | | | | | | | | | | |
| Planning Transition Pathways | | | Exploring Career Futures | | | | Strengthening Vocational Learning across all KLAs | | | | | | | Building Networks | | | | |
| **Provide a brief outline of how your project will meet the targeted Office of Schools priority and appropriate *School To Work* key result area:** | | | | | | | | | | | | | | | | | | |
| **Please provide a budgetary estimate for your project** | | | Expected teacher relief costs | | | Resources purchased eg; seedlings, cafe crockery | | | | | | | External resources eg: private provider course - barista training | | | | | |
| **Funds being applied for through *School To Work* program** | | | $ | | | $ | | | | | | | $ | | | | | |
| **School’s financial contribution to this project** | | | **$** | | | **$** | | | | | | | **$** | | | | | |
| **Total *School To Work* funds being requested for this project: $** | | | | | | | | | | | | | | | | | | |
| **Anticipated Project Outcomes:** | | | | | | | | | | | | | | | | | | |
| **What data will be collected to measure the success of this project?** | | | | | | | | | | | | | | | | | | |
| **Is there regional support that would benefit your initiative?** Please circle **YES / NO**  **If YES please outline the support requested.** | | | | | | | | | | | | | | | | | | |
| **Will your school implement the Career Search program in 2011?** | | | | | | | | | | | | | | | **YES / NO**  Please circle | | | |

**Thank you for your funding application. Your school will be notified regarding the outcome of your application.**